

BHR Systems Urgent Care Board (UCB) Briefing	Meeting dated – 1 September 2014
	Venue – Committee room 3a, Havering Town Hall
Summary of paper	This paper provides a summary of the key issues discussed at the Urgent Care Board meeting. The meeting was chaired by Conor Burke (Chief Accountable Officer, BHR CCGs) and attended by members as per the Terms of Reference.

Agenda	Key issues raised
Reporting / escalation	Members received the latest update of the dashboard. Members discussed the draft revised dashboard and provided feedback/suggestions. A further update will be presented at the next meeting.
Operational resilience	The operational resilience and capacity planning template 2014/15 was endorsed by members. Leads provided a brief update on the progress of their initiatives.
Flu planning	Members noted the requirement to start planning for the national flu campaign.
Governance and assurance	Members agreed to the revised Terms of Reference. Members noted the proposal to set up an Urgent Care Leads Network forum.
Reporting by exception from Trust Oversight and Assurance Groups	Members received an update from the Trust Improvement Plan Oversight and Assurance Group. Members received an update from the RTT Improvement Plan Oversight and Assurance Group.
AOB	None.
Next meeting	Monday 30 th September 2014 (1pm – 3pm) Board room A, Becketts House